



PAULA WHITE DIAMOND  
art gallery + design studio

SQUARE FOOT SHOW FALL – 2023 (Dec. 1, 2023 – Dec 15, 2023)

ARTIST SUBMISSION/CONSIGNMENT AGREEMENT

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Instagram: \_\_\_\_\_

**Show Details:**

- **Opening Day is Friday, December. 1, 2023 at 10 am.** In person and online
- **Deadline for submission** of artworks via email is **Friday, November 3, 2023 by 5pm.**
- Accepted artwork must be delivered to the gallery from **Tuesday, Nov 21st to Saturday, Nov. 25, 2023.**
- **All submissions must be emailed to [sales@paulawhitediamond.com](mailto:sales@paulawhitediamond.com)** prior to submission deadline date (jpeg images of the artworks must be included for consideration).
- **No walk in's please**
- Photo must be included with application at the time of submission.
- Show open to all mediums including photography, all paintings/artwork must be originals.
- Gallery Profile stretchers (1.5" depth) ONLY
- Unframed works only

**SQUARE FOOT SHOW REQUIREMENTS:**

- All artwork must be **12" x 12"**, on **gallery profile (1.5" depth)** canvas or panels, unframed.
  - Artists may submit **up to 3 pieces** (If the artist has been previously accepted into the Square Foot show – then they may submit up to 6 pieces). Please note, not all pieces submitted will be automatically accepted to the show. We will let you know which we want to include.
  - All work will be priced at **\$300.00** retail.
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- Artwork that is sold at PWD Gallery will be subject to a consignment split of 50% to the artist, 50% to PWD Gallery.
  - Artist agrees to deliver artwork in excellent condition, wrapped in protective bubble, properly wired and ready for hanging. (Please note a \$25.00 fee will apply if the gallery needs to wire your work.) Artist agrees that they are financially responsible for flaws/repairs of frames/canvas may they arise.
  - Artist shall label each piece of work with pertinent information such as: artist’s name, title, dimensions, medium etc.
  - Payment to artist for work sold will be made within 30 days of selling date.
  - **UNSOLD ARTWORK MUST BE PICKED UP BY THE ARTIST ON DECEMBER 19-23<sup>rd</sup> 2023**

**PLEASE NOTE:**

**ONLY SUBMISSIONS FOLLOWING ALL GUIDELINES WILL BE CONSIDERED**

**DUE TO THE HIGH VOLUME OF APPLICATIONS, WE CAN ONLY RESPOND TO THOSE ARTISTS ACCPTED. PLEASE DO NOT REACH OUT TO US TO SEE IF YOU HAVE BEEN ACCEPTED.**

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PWD Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Artwork Submission Form**

<b>No.</b>	<b>Title</b>	<b>Size</b>	<b>Medium</b>	<b>Price</b>
1.				
2.				
3.				